

Subject:- Second reminder for Updating the KYC details and intimation to dematerialise physical securities.**Unit :- Future Retail Limited**

Dear Sir/Madam,

We refer to the SEBI Circular No. SEBI/HO/MIRSD/DOP1/CIR/P/2018/73 dated 20th April 2018 by which it has directed all the listed companies to record the **PAN** of all the shareholders and **Bank Account details** of registered shareholder. Accordingly, we have sent you the intimation and first reminder for updating KYC details but the responses for the same has not been received. Therefore, we once again request you to submit the relevant documents by ticking in the appropriate checkboxes on the basis of "Required" remarks as mentioned in the KYC form **within 21 days from the date of this letter.**

Kindly refer the list of supporting documents to be submitted for updating your KYC details as per the table printed overleaf.

Sr.No	REQUEST TO BE UPDATED	SUPPORTING DOCUMENTS
A	PAN	<ul style="list-style-type: none">Self- attested legible copy of PAN card (exempted for Sikkim Shareholders)
B	BANK ACCOUNT DETAILS	<ul style="list-style-type: none">Self- attested legible copy of utility bill (not older than 3 months)/Aadhar/passport.Original cancelled cheque leafLegible copy Bank Statement/Passbook with details of registered shareholder duly attested by Bank.(If the cancelled cheque leaf does not contain shareholder's name printed on it)
C	SPECIMEN SIGNATURE	<ul style="list-style-type: none">Affidavit duly notarised on non-judicial stamp paper of Rs. 100/- *Banker's verification *Original cancelled cheque leafLegible copy Bank Statement/Passbook with details of registered shareholder duly attested by Bank .(If the cancelled cheque leaf does not contain shareholder's name printed on it)
D	EMAIL ID	<ul style="list-style-type: none">To be mentioned in KYC form printed overleaf
E	MOBILE NO	<ul style="list-style-type: none">To be mentioned in KYC form printed overleaf
F	NOMINATION	<ul style="list-style-type: none">Nomination (Form SH-13) *

Note: - * The relevant formats are available on our website www.linkintime.co.in → Resources→ Downloads→ General.
Single copy of document is sufficient for updating multiple requests.

Further as per SEBI circular SEBI/LAD-NRO/GN/2018/24 dated 08th June 2018, BSE circular no. LIST/COMP/15/2018-19 dated 05th July, 2018 and NSE Ref. No NSE/CML/2018/26 dated 09th July, 2018 shareholders are advised to **dematerialise their physical securities** since requests for effecting transfer of physical securities (except in case of transmission or transposition of securities) shall not be processed from 05th December 2018. Hence we request you to open a demat account and submit your physical securities with the depository participant for dematerializing your securities enabling you to trade in electronic form.

Kindly note that, as per SEBI directive, enhanced due diligence procedure will be applicable if KYC requirements are not fulfilled and the requests for transfer of physical securities will not be processed from 05th December, 2018.

Yours faithfully,
For Link Intime India Pvt Ltd
Sd/-
Authorised Signatory

KYC FORM

To
Linkintime India Private Limited
 C 101, 247 Park, L.B.S.Marg, Vikhroli (West), Mumbai - 400083.
 Unit _____ (Company name)

Date: __/__/____

Folio No: _____

No of Shares: _____

Dear Sir Madam,

We refer to the current status as provided by you in the below table:

Name of the shareholder(s)	PAN (A)	Bank details (B)	Specimen Signature (C)	Email ID (D)	Mobile No. (E)	Nominee Details (F)
Aaa	Registered	Registered	Required	Required	Required	Required
Bbb	Registered	Not Applicable	Required	Not Applicable	Not Applicable	Not Applicable
Ccc	Registered	Not Applicable	Required	Not Applicable	Not Applicable	Not Applicable
Ddd	Registered	Not Applicable	Required	Not Applicable	Not Applicable	Not Applicable

Based on the above data, we are forwarding herewith the required supporting documents by ticking in the appropriate checkbox below for all the fields where the status is shown as 'Required' in the above table.

A For registering PAN of registered shareholder and joint shareholders

Registered shareholder Joint holder 1 Joint holder 2 Joint holder 3

B For registering Bank details of registered shareholder only

Aadhar/Passport/utility bill Original cancelled cheque leaf Bank Passbook/Bank Statement

C For registering the Specimen Signature of registered shareholder and joint shareholders

Affidavit Banker verification Original cancelled cheque leaf Bank Passbook/Bank Statement

D For Updating the email id of registered shareholder only: _____

E For updating Mobile No. of registered shareholder only: _____

F For registering the nominee details by the registered shareholder only:

Form SH-13

Note:-For residents of Sikkim instead of PAN provide Aadhar Card/Voter ID /Driving License/Passport or any other identity proof issued by Govt.

I /We hereby state that the above mentioned details are true and correct and we consent towards updating the particulars based on the self-attested copies of the documents enclosed with this letter by affixing my/our signature(s) to it

Sign: _____ Sign: _____ Sign: _____ Sign: _____
 Registered holder Joint holder 1 Joint holder 2 Joint holder 3

<div style="border: 1px solid black; padding: 5px; width: fit-content;">Postal barcode</div>	Serial No :	Date of Printing
Mr/Ms/Mrs _____ (registered holder)		
_____ (Address 1)		
_____ (Address 2)		
_____ (Address 3)		
City _____ PIN _____		Unit _____ (Company name)